

Alaska Division of Forestry AIRCRAFT VENDOR & PILOT BRIEFING

Thank you for offering/providing your aircraft services to the State of Alaska Division of Forestry. This briefing information is intended as a quick reference to DOF requirements and general information, regardless of whether your aircraft is hired on a point-to-point or greater than 24-hour basis. Please refer to the *Conditions of Hire* for additional information.

FLIGHT FOLLOWING

The Division of Forestry provides flight following during the fire season through the following dispatch offices:

STATE LOGISTICS (Fairbanks)	COASTAL (PALMER) DISPATCH
COPPER RIVER FORESTRY	MAT-SU FORESTRY
DELTA FORESTRY	McGRATH FORESTRY
FAIRBANKS FORESTRY	SOLDOTNA FORESTRY
TOK FORESTRY	

The Bureau of Land Management maintains dispatch offices at Ft. Wainwright, Ft. Yukon, Galena, and other stations on an as needed basis.

All aircraft are required to make the following reports to one of the above dispatch offices:

Departure

- No. of Souls on Board (SOB) - pilot(s) + passengers
- Fuel on Board (FOB - in hours + min
- Est. Time Enroute (ETE) to next destination.

30 min. check-ins

- Position reports and revised ETA.

20 min. to landing

- If landing a DOF or BLM site, indicate if fuel is requested,
- When landing at other airports estimate time on the ground.

Arrival

- Report landing at intermediate or final destination.

If radio contact with a dispatch office is not possible, please contact one of the offices below, or have local Flight Service relay the above information, by telephone, as soon as practical. It is important for us to be able to follow flights for safety and planning purposes.

Additionally, filing a flight plan and flight following with DOF or the FAA is required on any DOF mission.

State Logistics 907-451-2680

Coastal Region 907-761-6220
877-684-5630

FREQUENCIES

The following frequencies are monitored, by all offices, during fire season for flight following:
Additional channels/frequencies can be obtained on request.

Air-to-Ground: STATE 132.45 Air-to-Air: 128.45
BLM 127.45 Air Guard: tx 168.625 rx 168.625

STATE FLIGHT RECORDS

A Flight Record (Form 10-3133) is to be completed for all Division of Forestry missions. Flight time is recorded from take-off (wheels up) to block-in on the ramp. Each record line should be initialed and the page signed by a state representative. With few exceptions, all aircraft are hired "dry". This document must be submitted, along with the company invoice, for payment to the hiring office. The addresses are: Dennis Ricker, Division of Forestry, Coastal Region, 101 Airport Road, Palmer AK 99645 or Jim Couckuyt, Division of Forestry, Northern Region, 3700 Airport Way, Fairbanks AK 99709-4699.

If you have any questions regarding your flight, procedures, fuel, terms, etc. please contact the State Logistics Office at (907) 451-2680.

*** Thank you for your assistance and safe flying ***